



FOX FALL FEST
October 6th, 9 am-3 pm
FOOD VENDOR APPLICATION FORM

Application Information

Contact Person: _____

Business Name: _____

Mailing Address: _____

City _____ State _____ Zip _____

Phone: _____ Email _____

Social Media: _____

What type of setup do you have?

Truck dimensions - _____ feet of frontage (serving side) X _____ feet wide (depth)

Will you be bringing a generator? _____ (no electricity will be provided. You must have your own power)

Will you have a grill set up? _____

Sunday Fox Fall Fest Activities - \$175 (after Sept 1st \$225; after) (after Sept 29th \$300) _____

Please return the following items:

- FULL amount of non-refundable fees listed about are due **BEFORE** September 1, 2024, along with completed application. If the Fest is cancelled due to act of god, or inclement weather, we will not refund money.
- Proof of payment for Temporary Food Booth Permit from the Kendall County Health Department.
- Certificate of insurance

Fall Fox Fest takes place this year on Sunday October 6th from 9 a.m. - 3 p.m.(Vendor/craft fair) Downtown Oswego, IL. We will be closing off Main St for the event.

Complete set up instructions will be sent closer to the event. This is a snow, rain or shine event and all vendors **MUST** remain open for the entire length of the event. Tear down from the event will take place 3 p.m on Sunday

Signature: _____

Date: _____

By signing this document, I agree to all of the terms and information outlined in this packet of information.

Health Permit

All food and beverage vendors are required to obtain a Kendall County temporary food permit. Please contact the **Kendall County Health Department** to obtain the appropriate permit and fee information. The application must be received by the Kendall County Health Department one **month** prior to the event. A \$20.00 late fee will apply if submitted less than 48 hours prior to the event. For more information, please call the Kendall County Health Department at 630-553-9100. The Dept. of Health will prohibit from participation any food vendor that cannot meet their requirements. If this occurs, all payments made to the Village of Oswego by the vendor will be forfeited.

Insurance Coverage

Please provide the Oswego Area Chamber of Commerce proof of insurance.

Please initial you have read and agree

_____ Please give us accurate dimensions for your food booth/food truck (all extra vehicles will need to be parked somewhere else)

_____ All food booths must arrive by 8 am on Sunday or will not be allowed to move into space. You must be set up and ready to go by 8:45 am on Sunday.

_____ **Vendors must dispose of all trash – not in the garbage cans at the event! You are not permitted to leave anything behind upon the event conclusion.** We will have a dumpster onsite that you can use. This includes propane containers, bread racks, soda containers, pallets and garbage bags/trash. Violators will not be welcome back for future events.

_____ **Ashes and charcoal must be removed from the festival grounds by the vendor. You will be fined by the Dept. of Public Works and prohibited from further participation if you are found dumping waste onto the ground.** Do not pour grease or other liquids down the sewer drains!

_____ **Oswego Area Chamber/Oswego Downtown Association reserves the right to pass along to the vendor any waste related expenses we may incur during this event if you leave items or dispose of grease/ashes/charcoal improperly.**

Checks made payable to: Oswego Downtown Association

Once application and payment are received, you will get an email acknowledging that has been completed, and we will add you to the vendor list.

Call, Mail or Deliver to:
Angie Hibben

**Oswego Chamber of Commerce
25 E Jackson St
Oswego, IL 60543
630-554-3505**

